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## **Hawaii Youth Conservation Corps - Community Team Leader (O'ahu)**

### **POSITION DESCRIPTION**

Kupu is a 501(c)(3) nonprofit organization which aims to empower youth to serve their communities through character building, service learning, and environmental stewardship. Kupu aims to train and equip young adults in Hawaii and throughout the Pacific Rim with work skills, life skills, and knowledge to help them become successful as individuals and as part of the greater community. Kupu is staffed by people with a heart to better Hawaii while working as a team with a purpose of doing what is pono and doing what is best for Hawaii and its people. Kupu is a team-focused, vibrant, and synergistic organization whose culture is dynamic and seeks to make a larger impact on Hawaii.

#### **Kupu Mission**

*"To empower youth to serve their communities through character-building, service-learning, and environmental stewardship opportunities that encourage integrity (pono) with God, self and others."*

#### **Kupu's Program Goals**

- Provide training and education to Hawaii's youth
- Help to expose youth to conservation issues and develop an environmental mindset
- Assist community development through skills training, job and internship placement, and career pathway development

#### **Hawaii Youth Conservation Corps (HYCC) Community Program**

The purpose of Kupu's HYCC Community program is to equip under-resourced young adults ages 16 to 24 with the experiences, education, training, and support needed to become productive members of society with a heart to serve and positively impact the community around them. In a nurturing environment, HYCC Community provides training and support in the areas of team work and life skills, personal and cultural development, education, and job readiness.

#### **Position Duties**

This is a full-time position that includes, but is not limited to, the following duties:

- Facilitate, supervise, and transport participants during program activities, including:
    - Natural resource management field work and other "green" job service projects
    - Hawaiian cultural activities, including oli protocol, papa ku'i'ai, etc.
    - Group discussion activities and workshops in personal development
    - Trainings and classes in life skills and job readiness
    - Field trips and tours that broaden participants' horizons
  - Provide a safe, structured, accountable, and nurturing environment for HYCC Community participants
  - Mentor HYCC Community participants and encourage them to reflect on their character, skills, and behaviors in order to assist them with making positive life choices and successful transitions into adulthood
  - Assist with intake and assessment, check-ins, support service coordination, exit process, and alumni tracking and follow-up as needed
  - Assist program coordinator with organizing logistics for program activities and communicating with work and field trip sites and partner agencies
  - Collect data to demonstrate program impact and the value of HYCC Community participants' service
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- Assist with program outreach and recruitment, which may include presentations at schools and other organizations and attendance at community events
- Other duties as assigned

### **Position Requirements**

This is an AmeriCorps position. To be considered, applicants must meet the following minimum requirements:

- Available full-time (approximately 40 hours per week)
- Meet AmeriCorps position requirements
- Possess a high school diploma or equivalent
- Possess a valid driver's license and meet Kupu's driving abstract requirements
- Be a US Citizen, National, or Lawful Permanent Resident Alien, and age 21 or older by October 1, 2018
- Have reliable transportation to and from Kupu's training facility in Honolulu or on the Leeward Coast
- Be committed to serving the community and working with young adults
- Mentally and physically able to complete outdoor environmental work projects
- Demonstrate strong leadership, communication, and teamwork skills
- Demonstrate maturity and an ability to serve as a positive role model
- Possess a positive attitude and willingness to learn, take direction, and adapt as necessary
- Able to react quickly and sensibly in possible stressful situations
- Applicants are subject to a criminal history check and a drug test. Results must meet Kupu's terms and requirements.

### **Desired**

It is preferred, but not required, that the applicant has the following:

- Experience working with under-resourced or at-risk youth/young adults
- Counseling, teaching, case management, or mentoring experience
- Outdoor work experience
- Bachelor's degree

### **Benefits**

- Bi-weekly living allowance of \$1,040.00
- \$5,920 AmeriCorps education award upon successful completion (may go towards student loans or future education expenses)
- Health benefits
- Student-loan forbearance
- Child care assistance (if eligible)
- Training opportunities

**Kupu HYCC Community Team Leader Reports To:** HYCC Community Program Coordinator or Assistant Manager

**AVAILABILITY:** 2-3 team leader positions will open up by October 2018 (on Oahu's west side and also in Honolulu), and extend through the following September. Applications are being reviewed on a rolling basis.

**HOW TO APPLY:** Fill out an online application at [www.kupuhawaii.tfaforms.net/146](http://www.kupuhawaii.tfaforms.net/146) \*Please note that a resume and two letters of recommendation are required.

**QUESTIONS:** Contact [community@kupuhawaii.org](mailto:community@kupuhawaii.org)

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