

# Kupu Citizen Forester Team Member Position Description

## **ABOUT THE SUSTAINABILITY INITIATIVES PROGRAM:**

Sustainability Initiatives is one of the (4) core programs of Kupu, a 501c3 non-profit that aims to empower young adults to serve their communities through character building, service learning, and environmental stewardship. Sustainability Initiatives is a professional development program of Kupu and is focused on building the skillset of higher education students and recent graduates through paid, mentored work experiences in the sustainability sector. These positions are held in collaboration with private, government, and non-profit organizations throughout Hawaii and are dually focused on moving sustainability forward while building an empowered and capable green workforce in Hawaii. Find out more at [www.kupuhawaii.org/sustainability/](http://www.kupuhawaii.org/sustainability/).

## **PROJECT INFORMATION:**

In partnership with the Kaulunani Urban and Community Forestry's Citizen Forester program and the U.S. Forest Service, this 21<sup>st</sup> Century Conservation Corps project will span 6 months during which this team of 3 young adults will aim to inventory at least 2600 trees in their target areas. This small team of young adults will be trained to inventory trees in a selected Honolulu district using the USFS's iTree [Tree Plotter](#) system. Tree Plotter plots trees on a map overlay while pulling valuation data like monetary value, stormwater runoff, property value, energy conservation, air quality, and carbon from the connected i-Tree system. i-Tree is a USFS research product for ground application.

## **POSITION INFORMATION:**

No prior experience is necessary; however, the program is outdoors and will be physically demanding. A positive attitude, interest in learning, curiosity about interpreting nature, and the physical and behavioral ability\* and desire to work on outdoor projects is required. The Crew Member position is part-time position that includes the following duties:

- Identify, measure, geotag, and cat Honolulu's urban trees using the Tree Plotter system in selected geographic areas.
- Conduct outreach sessions with all public elementary, middle, and high schools in the selected geographic area
- Demonstrate the inventory process and use the Tree Plotter system to demonstrate the benefits of trees in the urban core to community members

Members will participate in program activities Monday through Friday, generally for two (2) eight-hour work days between the hours of 7am and 5pm.

*\*Kupu is committed to making reasonable accommodations upon request for those with disabilities. For details, please contact Kupu at 808-735-1221.*

**AVAILABILITY:**

Project: October 2018 – April 2019

**EMPLOYMENT CATEGORY:** Part-time hourly, temporary (16 hours per week)

**COMPENSATION:** \$10.50 per hour minimum (varies by project)

**BENEFITS:**

- Opportunity to work outdoors
- Specialized workshops on leadership, safety and logistics, and program/fieldwork preparation, prior to the start of field work
- An in-depth learning experience and further awareness of environmental issues
- And most of all, the opportunity to protect Hawaii's natural resources and make a positive impact in your community

**APPLICANT REQUIREMENTS:**

1. **Age** - Applicants must be at least 18 years of age by October 1, 2018.
2. **Citizenship** - Applicants must be one of the following: a US Citizen, US National, or Lawful Permanent Resident Alien (due to grant stipulations).
3. **Background Check/Driving History/Drug Test** - Applicants who receive a conditional offer of employment are subject to a background check, review of driver history, and a drug test. Results must meet Kupu's terms for employment.
4. **Physical & Behavioral Requirements** - Due to the nature of this program, the physical and behavioral demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
  - a. Able to work extended hours outdoors; under extreme hot and cold weather conditions
  - b. Able to walk long distances carrying a 25 lb backpack
  - c. Able to lift 25+ lbs, and operate basic hand tools (measurement devices)
  - d. Able to use a personal computing device (iPad, laptop)
  - e. Able to meet the Crew Supervisor and Team at designated meeting sites in Honolulu.
  - f. Experience with Microsoft Office and web browsers
  - g. Able to work closely, interact according to Kupu's core values and expectations
  - h. Able to wear proper work uniform and PPE daily

**DESIRABLE QUALIFICATIONS:**

1. An understanding of or interest in natural resource management issues and techniques
2. Knowledge of or interest in the Hawaiian culture, language, and/or protocols in relation to native land, flora and fauna
3. Experience or interest in managing and collecting data

**HOW TO APPLY:**

Complete an Online Application and Upload a Resume. Application can be found at <http://www.kupuhawaii.org/programs/#internship-openings>. Please read ALL instructions and answer questions to the best of your ability. On the application, you will be asked to upload a resume and contact two job references. On the application, you will have the opportunity to upload your resume and contact information for two references. Your references will be prompted to submit an online form. Application and all materials must be received by the deadline.

**GUIDELINES FOR REFERENCES:**

References should be written by professional sources such as coaches, bosses, teachers, groups you've volunteered with, church supervisors, or anyone who has known you for at least a three months. References should not be immediate family members or close friends.

**NEED HELP?**

Call (808) 735-1221 or e-mail us at [sustainability@kupuhawaii.org](mailto:sustainability@kupuhawaii.org) should you have additional questions.